



Date computer amended: \_\_\_\_\_

Person amending computer: \_\_\_\_\_

Date license mailed: \_\_\_\_\_

Comments: \_\_\_\_\_

**Amendment to Regulated Loan License**

To be filed at least 30 days prior to the anticipated change

- Type of Amendment (choose at least one):**  Address Change  
 Name Change  
 Activation of License  
 Inactivation of License  
 Other \_\_\_\_\_

Proposed Date of Change: \_\_\_\_\_

After change, will license be active or inactive? \_\_\_\_\_

License number: \_\_\_\_\_ Location Telephone Number: (\_\_\_\_) \_\_\_\_\_

Licensee: \_\_\_\_\_

DBA (Operating Name): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

The home office mailing address is where most correspondence, including renewals for all licenses held by your company, is mailed. To keep our records current, please provide a home office mailing address and contact person below:

_____	_____
Contact Person	Telephone Number
_____	
Home Office Mailing Address	

*The amended license will be mailed to the contact person at the home office mailing address listed above unless you submit a request to mail it elsewhere.*

**Authorized signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

When you return this form, you must also include:

- Current license
- Amendment fee: \$25.00
- If you are filing a name change, provide proof that the name has been filed with either the county clerk (proprietors and general partnerships) or the Texas Secretary of State (corporations, limited liability companies, and limited partnerships). Review 7 TAC §83.303 to ensure that a transfer of ownership is not required.